



Fountain of Youth Use of Facilities Policy 2007

Please read facility policy and usage guidelines of Fountain of Youth (FOY) for the event described in this application. Initial indicating you understand and will comply with each item.

Deposit:

A security deposit in the amount of \$250.00 is required to guarantee your wedding and/or reception date and time. Reservations are NOT valid until the check is delivered to the Administrative Office at the FOY.

Checks are preferred

_____ (Initial)

Fee:

The FOY offers the property for your ceremony and/or reception. The rental fee for the ceremony only is \$250.00 (plus 6% state sales tax). The rental fee for both the ceremony and reception is \$750.00 (plus 6% state sales tax). Rental fees must be collected 30 days prior to the event.

Checks are preferred

_____ (Initial)

Cancellation:

If the renter must cancel this agreement for any reason, the deposit, plus an additional 25% of the total estimated revenue will be collected and/or retained.

_____ (Initial)

Conduct:

Due to the value of the gardens, grounds and buildings at the FOY, it is the responsibility of the individual(s) sponsoring the event or the organization they represent, to ensure that order and proper conduct is maintained by all attendees of the event. A staff member of the FOY will be present on the property at all times and they have the final authority on any questions, concerns or restrictions during the event. Any damages to the facility, special cleaning costs or other expenses incurred by FOY because of the wedding/reception will be billed to the renter.

_____ (Initial)

Equipment:

The FOY does NOT provide any equipment (tents, tables, chairs, cleaning supplies, etc.) for use during the event. It is the responsibility of the individual(s) sponsoring the event to ensure that all equipment needed for the event be provided, setup and taken down. In addition, all arrangements for rental delivery and setup activities must be coordinated with the staff of the FOY. If your rental company is unable to pick up the equipment prior to 9:00 a.m. the following day we ask that all tables and chairs be stacked neatly and out of the walkways.

_____ (Initial)

Entertainment:

All entertainment (D.J., Band, etc.) must be approved prior to the staging of the event. Please be advised that the sound ordinance is in effect by 11:00 p.m.

_____ (Initial)

Food and Beverages:

The FOY welcomes any vendors and/or catering in which you prefer. All Federal, State, and Local laws with regard to beverage purchases and consumption will be strictly adhered to. The selling of alcoholic beverages during a wedding/reception is prohibited and FOY is not responsible for alcoholic beverage consumption. The renter and/or their caterer is/are responsible for following all Federal, State and Local laws regarding alcoholic beverage consumption.

_____ (Initial)